



Sheila Dixon
Mayor

CITY OF BALTIMORE

LEPC

LOCAL EMERGENCY
PLANNING COMMITTEE



William J. Goodwin, Jr.
Director

LEPC@baltimorecity.gov ♦ 1201 East Cold Spring Lane, Baltimore, MD 21239 ♦ 410-396-6188 (Phone) ♦ 410-377-6782 (Fax)

Wednesday December 12, 2007
9:00 AM – 11:30 AM

Harbor Hospital
3001 S. Hanover St.

MEETING MINUTES

The meeting was called to order at 9:20 AM.

Adoption of Prior Meeting Minutes

The minutes from the September 20, 2007 meeting were approved.

Announcements

Mr. Adam Stolz, Office of Emergency Management (OEM), welcomed attendees and emphasized the importance of collaboration between government, businesses, and citizens. He introduced OEM staff and thanked Harbor Hospital for hosting the meeting. Lt. Robert Maloney, OEM, also provided greetings and discussed the need to expand information-sharing between different organizations.

PRESENTATIONS

Putting Your Plan into Action: Lessons from Tropical Storm Isabel

- **Ms. Karen Hall, Administrator, Lorien Nursing Center at Frankford**
 - Lorien is a 238-bed facility with over 20 vent patients.
 - During hurricane Isabel the nursing home tied up most ALS ambulances in the city due to power outage and generator failure.
 - Nursing homes are required to test emergency plans twice a year.
 - Cross train staff- everyone should know basic skills. Plan needs to be flexible.
 - News stations were at the nursing home – be prepared for handling the media.
 - We were prepared but we were not prepared for our emergency generator to fail.
 - How are you going to communicate with the outside world?
 - For each drill, take away one piece of your response capability and see how you fare.

- **Mr. Gene Taylor, Safety/Risk Manager, National Aquarium in Baltimore**
 - Not for profit organization with 1.6 visitors a year. 16500 Specimens and 660 Species.
 - Planning for Isabel about 4 days before the event- Safety and health of staff and animals.
 - Double check all written plans, contacts and vendors.
 - Who would be at the facility during the storm? Volunteers remained in place.
 - Generator Failure... Needed Diesel fuel transported through the water.
 - Ran low on oxygen... pre-planned... called vendor.
 - Used private boats to bring in more staff.
 - Meetings to regroup and plan for recovery.
 - Going over the disaster plan with the staff and prepare everyone... communicate.

[SEE SLIDES FOR MORE]

- **Mr. Blaise D'Ambrosio, VP-Business Continuity Manager, T. Rowe Price**
 - Find opportunities to partner inside and outside of your organization.
 - Know your building's vulnerabilities; consult experts.
 - Cover all the bases- emergency communications.
 - Message out to the media.
 - Most crises don't start out as one – get ahead of the curve.
 - Crisis Management team was notified during the recovery stage – too late.
 - Get BCP integrated into the Change Management Process.
- [SEE SLIDES FOR MORE]*

Preparing for Active Shooter Incidents

- **Major Paul Sheppard, Acting Chief of Homeland Security, Baltimore Police Department & Lt. Michael McKnight, BPD**
 - Spoke about shooting incident in California.
 - Know your employees, customers, and clients.
 - Control access to facility.
 - Baltimore Police will assist any business, school. etc in preparing for a shooting incident.
 - Contact: (410) 396-2443 or Michael.McKnight@baltimorepolice.org.
- **Mr. Antonio Williams, Chief of Police, University of Maryland, Baltimore County**
 - NO active shooting incidents on campus at UMBC.
 - Most school shootings occur at high school campuses, with colleges ranking second.
 - Spoke about the emergency alert system- pages/emails.
 - The police at UMBC have responsibility for activating the alert system. This cuts down on time activating the system.
 - Get involved with the local emergency management agencies.

PROGRAM/SECTOR REPORTS

Government

- Incidents & Events
 - a. CSX Derailments (11/24/07, 12/7/07, 12/8/07)
Lt. Richard Sarudy, BCFD, reported on three recent incidents in which CSX freight rail cars derailed. The City has engaged CSX in a robust dialogue to increase rail safety and security. Topics include shipment of hazmats during stadium events, inspections, assessments, and notifications.
 - b. Army-Navy Game (12/1/07)
Lt. Richard Williams, OEM, provided an overview of security and preparedness operations during the Army-Navy football game.
- Training & Exercises
 - a. Free State Exercise (10/17/07)
Adam Stolz reported that this exercise involved hospitals in the City, the Baltimore City Health Department, and the City EOC. It provided an opportunity to test the City's WebEOC emergency management software.
 - b. Regional Decontamination Exercise (10/20/07)
Lt. Sarudy reported that BCFD and its regional counterparts successfully tested the region's mass decontamination units and procedures.

c. Redwood Towers Evacuation Drill (11/27/07)

Mr. Scott Brillman, OEM, reported that the Redwood Towers building conducted an effective evacuation drill in which all employees were out of the building in ten minutes. This included the use of evac chairs for people in wheelchairs. One item noted for improvement was individual office plans for where employees should meet up.

d. MTA Response Tabletop Exercise (12/7/07)

Mr. Earl Lewis, MTA, reported on a TTX sponsored by MTA and involving several local and state agencies. The scenario involved an attack on multiple transit targets. A follow-up full-scale exercise will be conducted in 2008.

Citizens

- CERT

Scott Brillman reported on progress of the Community Emergency Response Teams (CERT) program.

- We are getting the Teams back up to speed! (Equipment, Certifications, Re-certifications, Communications, Recruitment and Retention and Outreach to communities.)
- Looking into finding a system to make Picture ID cards for CERT members.
- Each Team will be receiving a "Basic life support" bag. Bags can be used for events, disasters and at shelters.
- Specs have been drafted for the Baltimore City CERT trailer that can be used by all teams.
- All equipment is in! CERT teams now have 8 CPR Manikins, 4 AED trainers, 30 Books, Videos, and Completion Cards specifically for all CERT Members, and more equipment on the way. **This equipment belongs to the CERT teams!
- Congrats to the Governors office for Volunteerism for completing the CERT program and also to TEAM Liberty!
- 12 additional Members from Northern Park Heights have almost completed their training.
- CERT "Academy" Concept: Plans were discussed to have CERT training 2-4 times a month on Saturdays and Sundays.
- We are ordering a Baltimore City CERT "backdrop" for booths at community events. CERT members will be able to recruit members and also outreach to their community at these events.
- We are in the process of building a CERT website with updated information, updated community events, training dates, rosters, etc.

Due to time constraints, the meeting had to be concluded at this point.

Adam Stolz introduced Mr. Cliff Sawyer from the Mayor's Office of Neighborhoods. On behalf of Mayor Dixon, Mr. Sawyer thanked the attendees and panelists for their participation, and reported that the city government continues to work on addressing rail safety and security issues.

The next LEPC general meeting will be held in March 2008. Date and location will be announced.

The meeting was adjourned at 11:45 AM.